

# SCRUTINY WORK PROGRAMME



containing scrutiny work to be undertaken 1 FEBRUARY 2013 - 31  
OCTOBER 2013

The scrutiny work programme belongs to the council's Scrutiny Committee and sets out a schedule of scrutiny work due to be carried out over during period shown above. It is a rolling plan, subject to change at each Scrutiny Committee meeting; however, the scrutiny work programme and changes to it are subject to the council's approval.

Representations can be made on any of the following issues before an item is considered by the Scrutiny Committee. Representations must be made to the relevant contact officer shown below by 10am on the day the Committee is due to meet. The meeting dates are shown below.

Item title	Meeting date	Lead officer	Cabinet member	Why is it here?	Scope	Notes
<b>Waste and recycling contract monitoring</b>	Scrutiny Committee February 2013	Ian Matten Tel. (01235) 540373 Email: ian.matten@southan dvale.gov.uk	Reg Waite, Cabinet member for commercial services.	The committee undertakes an annual monitoring of the waste and recycling contract.	To review the contractor's performance and make any recommendations the Cabinet member.	
<b>Review of final draft of budget 2013/14</b>	Scrutiny Committee 14 Feb 2013	William Jacobs, Head of Finance Head of Finance Tel. (01235) 540455 Email: william.jacobs@sout handvale.gov.uk	Matthew Barber, Cabinet member for finance.	The final budget will be presented to Council at its February meeting.	To make further comments to Council	

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<b>New Homes Bonus policy</b>	Scrutiny Committee 14 Feb 2013	William Jacobs, Head of Finance 01235 540455 william.jacobs@southandvale.gov.uk	Matthew Barber, Cabinet member for finance.	New policy for committee to scrutinise.	Make representations to Cabinet member	
<b>Leisure consultation results</b>	Scrutiny Committee 21 Mar 2014	Chris Tyson, Head of Leisure Economy and Property	Elaine Ware, Cabinet member for economy, leisure and property.	TBC	TBC	To review the leisure consultation exercise, carried out in December 2012.
<b>Housing Allocations Policy</b>	Scrutiny Committee 21 Mar 2013	Paul Staines, Head of Housing and Health Tel: (01235) 540621. Email: paul.staines@southandvale.gov.uk	Roger Cox, Cabinet member for housing	To receive a report on the outcomes of the consultation process and recommendations to changes in the housing allocations policy	To comment on the consultation process and the outcomes effected by it, to report to Cabinet.	
<b>Grounds maintenance contract review</b>	Scrutiny Committee 21 Mar 2013	Ian Matten Tel. (01235) 540373 Email: ian.matten@southandvale.gov.uk	Reg Waite, Cabinet member commercial services.	The committee has asked to review implementation of the new contract.	To consider the report and feedback any comments to the Cabinet.	Provisional date. This report to follow the specified template
<b>Vale customer services</b>	Scrutiny Committee 21 Mar 2013	Andrew Down, Head of HR, IT and Customer	Yvonne Constance, Cabinet member for HR, IT and customer services.	To receive a report on Vale customer services	To feedback to the Cabinet member	Request to go first on agenda

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<b>Review two hours free parking scheme</b>	Scrutiny Committee 18 Apr 2013	Chris Tyson, Head of Leisure Economy and Property Tel. (01235) 540378 Email: chris.tyson@southandvale.gov.uk	Elaine Ware, Cabinet member for economy, leisure and property.	The committee previously asked to review the effectiveness of introducing two hours free car parking.	To review the scheme and make any suggestions to Cabinet.	
<b>Air quality in Abingdon</b>	Scrutiny Committee April 2013	Ben Coleman Tel. (01235) 547639 Email: ben.coleman@southandvale.gov.uk	Roger Cox, Cabinet member for health and housing.	The committee wishes to investigate the impact of free car parking in Abingdon on the town's air quality.	To review changes in air quality and make any recommendations to Cabinet.	
<b>Corporate plan - annual review of performance</b>	Scrutiny Committee 1 Jun 2013	Sally Truman, Policy and Community Engagement Manager Tel. (01235) 540408 Email: sally.truman@southandvale.gov.uk	Matthew Barber, Cabinet member for finance.	The committee wishes to the council's review performance against the corporate plan over the past year.	To review performance and make any recommendations to Cabinet.	Officer has requested this item come in June or July, after going to Cabinet.
<b>Leisure contract monitoring (contract A)</b>	Scrutiny Committee 1 Jun 2013	Kate Arnold Tel: (01235) 540416 Email: kate.arnold@southandvale.gov.uk	Elaine Ware, Cabinet member for economy, leisure and property.	The committee undertakes an annual monitoring of the leisure contract A	To review the contractor's performance and make any recommendations to the Cabinet member	

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<b>Local development plan</b>	Scrutiny Committee 1 Jul 2013	Adrian Duffield, Head of Planning 01235 540340	Mike Murray, Cabinet member for planning policy, including the core strategy.	Scrutiny is keeping a watching brief on the development of the core strategy and making recommendations to cabinet where appropriate	To consider the consultation feedback	Including Gantt chart and project plan.
<b>Financial services contract</b>	Scrutiny Committee 1 Jul 2013	William Jacobs, Head of Finance william.jacobs@southandvale.gov.uk	Matthew Barber, Cabinet member for finance.	The committee undertakes an annual monitoring of the financial services contract	To review the contractor's performance and make any recommendations to the Cabinet member	Refer to minutes of previous meeting.
<b>Leisure contract monitoring (contract B)</b>	Scrutiny Committee 1 Jul 2013	Kate Arnold Tel: (01235) 540416 Email: kate.arnold@southandvale.gov.uk	Elaine Ware, Cabinet member for economy, leisure and property	The committee undertakes an annual monitoring of the leisure contract B	To review the contractors performance and make any recommendations to the Cabinet member	
<b>The health, wellbeing and social care role of local authorities</b>	Scrutiny Committee 1 Sep 2013	Anna Robinson, Strategic Director	Cabinet member for planning development control, Roger Cox	The committee asked for an update at this time.	To receive information on the district authority's role	
<b>Annual equality and diversity update</b>	Scrutiny Committee 1 Sep 2013	Clare Kingston, Head of Corporate Strategy Tel: (01235) 540356 Email:	Matthew Barber, Cabinet member for corporate strategy	The committee receives an annual update on equality and diversity	To consider the update report and to make any recommendations for improvements	

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<b>s106 and CIL progress report</b>	Scrutiny Committee, 1 Oct 2013	Mike Gilbert 01235 547681 mike.gilbert@southandvale.gov.uk	Roger Cox, Cabinet member for planning development control			Requested by Scrutiny committee.
<b>Review of Wantage Independent Advice Centre and South and Vale CAB</b>	Scrutiny Committee 1 Oct 2013	Clare Kingston, Head of Corporate Strategy Tel: 01235 540356. Email: clare.kingston@southandvale.gov.uk	Matthew Barber. Cabinet member for finance.	To review both Centres a year after the grant of the four year budget and, in particular, to review the South and Vale CAB a year after its merger		
<b>WiFi in Vale Towns</b>						Requested by Scrutiny committee.
<b>Review of the council's website</b>	Scrutiny Committee	Shona Ware Tel. (01235) 540406 Email: shona.ware@southandvale.gov.uk		The committee wishes to review the council's website.	To review the council's website and make any recommendations for improvement.	